**Clinton Area Transit System**

# Board of Directors Meeting Agenda

**October 22, 2026 - 6:00 PM**

## In-Person Only

**Clinton Transit Administration Building – Northwest Entrance**
**215 N. Scott Rd., St. Johns, MI 48879**

## I. Opening Items

A. Call to Order
B. Pledge of Allegiance
C. Roll Call

| Board Member | Present | Absent |
|---|---|---|
| Gail Watkins, Board Chairperson | | |
| Jack Phillips, Board Vice-Chairperson | | |
| Dan Skorich, Board Secretary / Treasurer | | |
| Josephine Smith, Board Member | | |
| Debra Shaughnessy, Board Member | | |
| Patrick McPharlin, Board Member | | |
| Jessica Tramontana, Board Member | | |

D. Others Present
E. Public Comment — limited to 3 minutes

## II. Approval Items

A. Review / Approval of Agenda
B. Approval of September 24, 2026, Meeting Minutes

## III. Financial Business

A. Financial Statements for September 2026 — Finance Manager
B. Approval of September 2026 Payables & Payroll — Finance Manager
   - Accounts Payable: $ 705,423.20
   - Payroll: $ 116,093.18 (2 Pay Days)

## IV. Reports

A. Reports
- Board Chairperson
- Executive Director
- Director of Operations

## V. Business Items

A. Informational Items
- *Annual Employee Recognition Luncheon* – THIS Saturday, October 24, 2026 at 12pm to 1pm at the Clinton Transit Watkins Conference Center, 215 N. Scott Rd., St. Johns, MI 48879.
- *Annual Strategic Planning Session* – Friday, November 6, 2026, at 12pm to 5pm at DeWitt City Hall, 414 E. Main St., DeWitt MI 48820 (Lunch 12pm-1pm)

B. Old Business

C. New Business
1) **Proposed Motion**: That the Clinton Area Transit System Board of Directors approve the 2027 Medical and Employee Benefit Plan renewals, effective January 1, 2027, as recommended by the Executive Director.

## VI. Closing Items

A. Clinton County Board of Commissioners Update
B. Board Member Comments
C. Adjournment

## Upcoming Board Meetings

- ✓ Thursday, November 19, 2026, at 6:00 p.m.**
- ✓ Thursday, December 17, 2026, at 6:00 p.m.**
- ✓ Thursday, January 28, 2027, at 6:00 p.m.