Blue Bus Unaccompanied Youth Passenger Information

2026–2027 School Year

APPLICATION PERIOD
July 6, 2026 at 7:00 a.m. through July 17, 2026 at 6:00 p.m.
Submit the Unaccompanied Youth Passenger Registration Form during the application period:
in person at 215 N. Scott Rd., St. Johns, MI 48879 or by email to **info@clintontransit.com**

Dear Parent/Guardian,

Welcome to Clinton Transit, home of the Blue Bus. Clinton Transit is the public transportation provider for all of Clinton County, Michigan. Our goal is to provide safe, reliable transportation for all residents of Clinton County. We are pleased to serve students and families during the upcoming school year and ask that you review the information below carefully so transportation can run as smoothly as possible for your child.

The application period for 2026–2027 school year student transportation begins July 6, 2026, at 7:00 a.m. and ends July 17, 2026, at 6:00 p.m. Unaccompanied Youth Passenger Registration Forms must be completed accurately and submitted during the open application period either in person at 215 N. Scott Rd., St. Johns, MI 48879, or by email to info@clintontransit.com. Photos of forms sent via email will not be accepted.

Forms received before or after the application period will be placed on a waiting list for possible future availability. Rides will be scheduled based on availability, location, and the most efficient routing possible. Scheduling may take up to two weeks to complete, and families who submit forms during the application period will be notified the week of August 3rd – 7th.

Important Information for Families

- Clinton Transit is not affiliated with any school or school district in Clinton County. Due to federal regulations and funding, Clinton Transit must provide public open-door service to all residents of Clinton County, regardless of age, race, gender, or national origin.
- Each child should have one address for pick-up and one address for drop-off so routes can be scheduled as efficiently as possible.
- Please have your child ready for pick-up at the start of the 30-minute pick-up window. Once the bus arrives within that window, the driver will wait 5 minutes for your child to board.
- If your child does not come out within the 5-minute wait time, the ride will be marked as a no-show, a fee will be applied, and the bus may not be able to return.

Cancellations and Changes

- If your child will not need transportation for the day, please call (989) 224-8127 at least one hour before the scheduled pick-up window. The cancellation line is available 24 hours a day.

- If a cancellation is made less than one hour before the scheduled pick-up window, the ride will be marked as a no-show and a fee will be applied.
- It is the responsibility of the parent/guardian to inform Clinton Transit of any changes to scheduled rides, including school half days, breaks, or school functions.
- Clinton Transit will not automatically cancel school rides without approval from the child's parent/guardian ("custodial adult"); with the exception of snow day/bad weather closures.

Pick-Up and Drop-Off Expectations

- Clinton Transit schedules pick-ups using a 30-minute window, including your child's pick-up from school. We cannot guarantee that the bus will arrive at the exact time of school release.
- Your child may need to wait during that 30-minute window.
- Exact drop-off times and the length of time for your child's ride home are not guaranteed.
- For children through grade 5 (unless otherwise requested or advised), the bus operator will wait until the child is turned over to a responsible adult.
- Families should plan to do one of the following at drop-off: meet the bus at the curb; meet the child at the door in sight of the operator; or wave from a visible window if the door is out of sight.

Fare Information

- All passengers are required to have their fare ready when boarding the Blue Bus, either by cash or check.
- If paying by check, please include the child's name in the memo line so the correct account is credited.
- Fares may also be paid in advance.
- It is the responsibility of the parent/guardian ("custodial adult") to maintain a positive balance on the child's account to avoid suspension of rides.

Questions or Forms

If you have questions or concerns, please call **(989) 224-8127** during office hours, 7:00 a.m. to 6:00 p.m., Monday–Friday. Registration forms can be found at www.mybluebus.com under Resources > Forms and Downloads. Please complete the form accurately and submit it in person or by email during the application period.

Thank you. We look forward to serving you during the upcoming school year.

Ty Piontek

Ty Piontek
Director of Operations

Clinton Area Transit System
215 N Scott Road St. Johns, MI 48879

Unaccompanied Youth Passenger Registration

PHONE: (989) 224-8127 ● FAX: (989) 224-7034 ● EMAIL: info@clintontransit.com

Passenger's Name: (First) _____ (Last) _____

Nickname_____ Birth date: _____/_____/_____

Gender: ☐ Male ☐ Female ☐ Prefer not to answer

Home Address: _____ Apt/Lot# _____

City: _____Zip: _____ Home/Cell: (___) _____

Please check the boxes that apply for a Disability - ☐ Hearing ☐ Mental ☐ Physical ☐ Visual ☐ N/A

Additional Accommodations Needed (Ex. Use of lift, wheelchair securement, visual assistance): _____

_____

Custodial Adult(s) Name(s): _____

Preferred Contact Name: _____ Home/Cell: (___) _____

Alternative Contact Name: _____ Home/Cell: (___) _____

Email: _____ Email: _____

Secured Pin Number (REQUIRED) _____
(Pin numbers must be no more than 4 characters long and may contain numbers, letters, or a combination of both numbers and letters)

Emergency Contact Information

Name:_____ Relationship_____

Home/Cell: (___) _____ Work: (___) _____

Daycare Providers Name: (First) _____ (Last)_____

Daycare Providers Address: _____

City: _____ Zip: _____

Business Phone: (___) _____ Cell: (___) _____

OFFICE USE ONLY

Clinton Transit Employee accepting this form: _____

Information entered into Ecolane by: _____ Date Rides Generated: _____

RIDE INFORMATION

Service may not begin until two (2) weeks after the completed registration form is received by Clinton Transit, unless pre-approved by Clinton Transit staff. It is the responsibility of the Parent/Guardian to confirm availability of transportation services and pick up times for each minor child.

START DATE:_____ **END DATE**:_____

Will these rides be recurring/subscription rides? (Same day, time, place, every week) ☐ Yes ☐ No

Day(s) needed, check all that apply: ☐ Mon ☐ Tues ☐ Wed ☐ Thurs ☐ Fri ☐ Sat

NAME of Pick-up Location: _____

Address:_____ City:_____

NAME of Drop-off Location: _____ **Requested Drop-off Time**: _____

Address:_____ City:_____

Is a return ride needed? ☐ Yes ☐ No Will this be a recurring/subscription ride? ☐ Yes ☐ No

Requested Pick-up Time for Return: _____

NAME of Pick-up Location:_____ Address:_____

NAME of Drop-off Location:_____ Address:_____

THERE MUST BE SOMEONE PRESENT WITH THE CHILD AT THE TIME OF PICK UP AND TO RECEIVE THEM AT DROP OFF.

*****Please initial here _____ if the minor can be dropped off without an adult present. *****
Driver will wait until the minor enters the house or business.

CANCELATION AND NOTIFICATION POLICY: Scheduled rides must be canceled one (1) hour prior to the start of the scheduled pick-up window. This includes, but is not limited to, school calendar, school cancelations, etc. *If there is a change in the school end-of-day schedule (i.e. half days, early releases), we must be notified by a parent or guardian 48 hours ahead and notified of any drop-off changes.* A no-show /late cancelation fee will be charged if ride is not canceled. The Late Cancelation / No Show charge is 2x the one-way fare and due by the next scheduled ride.

Exception to this policy is the automatic cancelation of rides for the week between the Christmas and New Year's Day holidays. Clinton Transit is a public transportation service provider, not exclusive to school transportation. Clinton Transit is not affiliated with any school or school district for direct transportation services.

Acknowledge and understand the above policies: _____

Signature of Custodial Adult