# Clinton Area Transit System
# Board of Directors Meeting
## MINUTES

**Date:** Thursday, June 25, 2026 – 6:00 p.m.

**Location:** Clinton Transit Administration Building – Northwest Entrance
215 N. Scott Rd., St. Johns, MI 48879

**I.** Call to Order – **6:00 p.m. by Board Chairperson**

**II.** Pledge

**III.** Roll Call

**Board Member Attendance**

| Name | Attendance |
|---|---|
| Gail Watkins – Chairperson | Present |
| Jack Phillips – Vice-Chairperson | Present |
| Dan Skorich – Secretary/Treasurer | Present |
| Josephine Smith – Board Member | Present |

| Name | Attendance |
|---|---|
| Deb Shaughnessy – Board Member | Present |
| Patrick McPharlin – Board Member | Present |
| Jessica Tramontana – Board Member | Present |
| Brian Hurtekant – Ex-Officio Board Member | Present |

Others Present:

1. MaLissa Schutt – *Executive Director, Clinton Area Transit System*
2. Ty Piontek – *Director of Operations, Clinton Area Transit System*
3. Matt Dethlefsen – *Finance Manager, Clinton Area Transit System*
4. Fran Evans – *Office Manager, Clinton Area Transit System*
5. Jim Koenig – *Senior Transportation Planning Manager, Tri-County Regional Planning Commission*

**IV.** Public Comment (Limited to 3 minutes) – **None**

**V.** Review/Approval of Agenda

- **Motion by Deb Shaughnessy, Support by Josephine Smith to approve the June 25, 2026, Board Meeting Agenda as presented – Yes all – Motion carried.**

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**VI.** Approval of May 28, 2026, Meeting Minutes

- **Motion by Deb Shaughnessy, Support by Dan Skorich to approve the May 28, 2026, Meeting Minutes as amended to add verbiage "are not to exceed" in approved motion for New Business, item A – Yes all – Motion carried.**

**VII.** Financial Statements for May 2026 – Finance Manager

- **Motion by Jessica Tramontana, Support by Deb Shaughnessy to receive and place on file the Financial Statements for May 2026 as presented - Yes all – Motion carried.**

**VIII.** Approval of May 2026 Payables – Finance Manager
Accounts Payable - $ 511,549.91
Payroll - $ 118,952.95 (2 Pay Days)

- **Motion by Josephine Smith, Support by Jack Phillips to approve the May 2026 payables and payroll as presented – Yes all – Motion carried.**

**IX.** Reports – Board Chairperson, Executive Director and Director of Operations

**X.** Informational Items – **None**

**XI.** Old Business – **None**

**XII.** New Business - **None**

**XIII.** Clinton County Board of Commissioners Update

- **Clinton County updates given by Commissioner Brian Hurtekant**

**XIV.** Board Member Comments – **None**

**XV.** Adjournment **– 7:11 p.m.**

- **Motion by Patrick McPharlin, Support by Josephine Smith to adjourn – Yes all – Motion carried.**

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**Next Meeting day/dates:** **Thursday, July 23, 2026 @ 6:00 p.m.**
**Thursday, August 27, 2026 @ 6:00 p.m.**

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Clinton Transit Board Meeting Location – 215 N. Scott Road, St. Johns, MI 48879