

# Clinton Area Transit System Board of Directors Meeting MINUTES

**Date:** Thursday, April 23, 2026 – 6:00 p.m.

**Location:** Clinton Transit Administration Building – Northwest Entrance  
215 N. Scott Rd., St. Johns, MI 48879

**I. Call to Order – 6:00 p.m. by Board Chairperson**

**II. Pledge**

**III. Roll Call**

**Board Member Attendance**

Name	Attendance
Gail Watkins – Chairperson	Present
Jack Phillips – Vice-Chairperson	Present
Dan Skorich – Secretary/Treasurer	Present
Josephine Smith – Board Member	Present

Name	Attendance
Deb Shaughnessy – Board Member	Present
Patrick McPharlin – Board Member	Present
Jessica Tramontana – Board Member	Present
Brian Hurtekant – Ex-Officio Board Member	Present

**Others Present:**

1. MaLissa Schutt – *Executive Director, Clinton Area Transit System*
2. Ty Piontek – *Director of Operations, Clinton Area Transit System*
3. Matt Dethlefsen – *Finance Manager, Clinton Area Transit System*
4. Fran Beres – *Office Manager, Clinton Area Transit System*
5. Coleen King – *President & Founder, King Media*
6. Bob Veasey – *Executive Creative Director, King Media*
7. Marco Schimizzi – *Account Director, King Media*
8. Jim Koenig – *Senior Transportation Planning Manager, Tri-County Regional Planning Commission*

**IV. Public Comment (Limited to 3 minutes) – None**

**V. Review/Approval of Agenda**

- **Motion by Deb Shaughnessy, Support by Patrick McPharlin to approve the April 23, 2026, Board Meeting Agenda as presented – Yes all – Motion carried.**

**Clinton Area Transit System**  
**Board of Directors Meeting**  
**MINUTES**

- VI. King Media – Annual Marketing Campaign Report for CY2025
- VII. Approval of March 26, 2026 Meeting Minutes
  - **Motion by Josephine Smith, Support by Jessica Tramontana to approve the March 26, 2026, Meeting Minutes as presented – Yes all – Motion carried.**
- VIII. Financial Statements for March 2026 – Finance Manager
  - **Motion by Jessica Tramontana, Support by Patrick McPharlin to receive and place on file the Financial Statements for March 2026 as presented - Yes all – Motion carried.**
- IX. Approval of March 2026 Payables – Finance Manager
  - Accounts Payable - \$ 268,643.54
  - Payroll - \$ 115,670.38 (2 Pay Days)
  - **Motion by Jessica Tramontana, Support by Patrick McPharlin to approve the March 2026 payables and payroll as presented – Yes all – Motion carried.**
- X. Reports – Board Chairperson, Executive Director and Director of Operations
- XI. Informational Items – **None**
- XII. Old Business – **None**
- XIII. New Business – **None**
- XIV. Clinton County Commissioner Liaison –
  - **Clinton County Updates given by Commissioner Brian Hurtekant.**
- XV. Board Member Comments – **None**
- XVI. Adjournment – **9:01 p.m.**
  - **Motion by Deb Shaughnessy, Support by Jack Phillips to adjourn – Yes all – Motion carried.**

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Next Meeting day/dates: **Thursday, May 28, 2026 @ 6:00 p.m.**  
**Thursday, June 25, 2026 @ 6:00 p.m.**

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