

# Clinton Area Transit System Board of Directors Meeting MINUTES

**Date:** Thursday, March 26, 2026 – 6:00 p.m.

**Location:** Clinton Transit Administration Building – Northwest Entrance  
215 N. Scott Rd., St. Johns, MI 48879

**I. Call to Order – 6:00 p.m. by Board Chairperson**

**II. Pledge**

**III. Roll Call**

**Board Member Attendance**

Name	Attendance
Gail Watkins – Chairperson	Present
Jack Phillips – Vice-Chairperson	Present
Dan Skorich – Secretary/Treasurer	Present
Josephine Smith – Board Member	Present

Name	Attendance
Deb Shaughnessy – Board Member	Present
Patrick McPharlin – Board Member	Present
Jessica Tramontana – Board Member	Absent
Brian Hurtekant – Ex-Officio Board Member	Present

**Others Present:**

1. MaLissa Schutt – *Executive Director, Clinton Area Transit System*
2. Ty Piontek – *Director of Operations, Clinton Area Transit System*
3. Fran Beres – *Office Manager, Clinton Area Transit System*
4. Jim Koenig – *Senior Transportation Planning Manager, Tri-County Regional Planning Commission*

**IV. Public Comment (Limited to 3 minutes) – None**

**V. Review/Approval of Agenda**

- **Motion by Jack Phillips, Support by Deb Shaughnessy to approve the March 26, 2026, Board Meeting Agenda as presented – Yes all – Motion carried.**

**Clinton Area Transit System**  
**Board of Directors Meeting**  
**MINUTES**

- VI.** Approval of February 19, 2026 Meeting Minutes  
➤ **Motion by Deb Shaughnessy, Support by Jack Phillips to approve the February 19, 2026, Meeting Minutes as presented – Yes all – Motion carried.**
- VII.** Financial Statements for February 2026 – Executive Director  
➤ **Motion by Josephine Smith, Support by Patrick McPharlin to receive and place on file the Financial Statements for February 2026 as presented - Yes all – Motion carried.**
- VIII.** Approval of February 2026 Payables – Executive Director  
Accounts Payable - \$ 252,047.91  
Payroll - \$ 116,198.41 (2 Pay Days)  
➤ **Motion by Patrick McPharlin, Support by Jack Phillips to approve the February 2026 payables and payroll as presented – Yes all – Motion carried.**
- IX.** Reports – Board Chairperson, Executive Director and Director of Operations
- X.** Informational Items – **None**
- XI.** Old Business – **None**
- XII.** New Business – **None**
- XIII.** Clinton County Commissioner Liaison – **None**
- XIV.** Board Member Comments – **None**
- XV.** Adjournment – **7:09 p.m.**  
➤ **Motion by Patrick McPharlin, Support by Jack Phillips to adjourn – Yes all – Motion carried.**

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**Next Meeting day/dates:    Thursday, April 23, 2026 @ 6:00 p.m.**  
**Thursday, May 28, 2026 @ 6:00 p.m.**

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