Clinton Area Transit System
Board of Directors Meeting Agenda
February 25, 2021 - 6:00 PM

VIA VIRTUAL ONLY
Per MDHHS Emergency Order under MCL 333.2253 – Gatherings and Face Mask - Extended on February 22, 2021

I. Call to Order

II. Pledge of Allegiance

III. Roll Call - Please give your location

IV. Public Comment (Limited to 3 minutes)

V. Review / Approval of Agenda

VI. Approval of January 28, 2021 Meeting Minutes

VII. FY2020 Audit Presentation - Rehmann

VIII. Financial Statement – Finance Committee Chair

IX. Approval of Payables - Finance Committee Chair
Accounts Payable – $ 46,578.12
Payroll - $ 51,835.89

X. Reports – Executive Director and Operations Manager

XI. Informational Items
A. King Media – Marketing Intelligence Report

B. Expansion of Services beginning in March - Saturdays

XII. Old Business
A. COVID-19 Vaccinations for employees – Provide incentive (2 additional personal days in FY21) for employees who choose to get the two-part vaccination versus mandating the vaccination.
- Executive Director is still working on a legal opinion for mandating the vaccine versus keeping it optional with an incentive.

XIII. New Business

A. Recommendation of the Finance Committee to approve employee hazard pay at $2/hour and $100 weekly lump sum beginning October 1, 2020 through March 31, 2021, to be reviewed at March Board meeting to determine future need.
   - Exposure to COVID-19 continues to be high risk for transit staff as management works with the local health department to get staff vaccinated, while also meeting the need for our unvaccinated operators to take Clinton County residents to vaccination appointments.
   - FY21 approved budget allows for these additional COVID-19 related operating expenses.

B. Recommendation of the Finance Committee to approve the allocation of local revenues for Technology and Security capital improvement projects not to exceed $363,065.
   - Technology improvements include a new server, improved dispatch software, tablets for the buses, mobile app and website portal platform for scheduling and canceling rides and automatic fare collection, and development of a new website.
   - Security improvements include facility surveillance and alarm system and additional parking lot lighting.
   - Other revenues for improvements have been applied for and management will know by March 8th how much we will receive, which will reduce the final local revenues needed to complete these improvements.

XIV. County Commissioner Liaison

XV. Board Member Comments

XVI. Adjournment

Join Zoom Meeting
https://us02web.zoom.us/j/89010787581?pwd=dTZvVjM2WHFYR2FlZWlmMVF2d0crUT09

Dial +1 312 626 6799 US (Chicago)

Meeting ID: 890 1078 7581

Passcode: 011345

Next Meeting day/dates: **Thursday, March 25, 2021 @ 6:00pm**
Thursday, April 22, 2021 @ 6:00pm